

REQUEST FOR SEARCH FOR BUILDING PLANS

The request must be submitted by the building owner or someone authorized by the owner (proof of ownership or authorization required). No copies will be provided without the supporting documents (please attach your documents).

Date: _____

Tax account number: _____

Year of construction: _____

Address: _____

Applicant: _____

Telephone	Home:	Email:
	Work:	
	Cell:	

Plans requested: Original building Alterations

Media requested: Email Paper print-out USB key (new, in packaging)

Please note that:

- *The search for building plans takes one month*
- *No plans are available for buildings dating from before 1922*
- *In some cases, no plans exist or they are unreadable – Search fees are not refundable*

Search fees: **\$49.00** (2018 fees) - payable when the request is submitted

Plan copy fees: Depending on the format and applicable rates

Applicant's signature: _____

Additional information:

Résultats de la recherche (réservé à l'administration)	
Permis trouvés Identité vérifiée <input type="checkbox"/>	Demandeur informé le ____ / ____ / ____